

RECORD OF EXECUTIVE DECISION

Tuesday, 15 July 2014

Decision No: (CAB 14/15 12981)

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	RESOURCES AND LEISURE
SUBJECT:	ACCOMMODATION STRATEGY UPDATE 2014
AUTHOR:	Annabel Fox

THE DECISION

- (i) To approve the next phase of the Accommodation Strategy to enable the potential vacation of One Guildhall Square, followed by Service Properties through the implementation of further accommodation changes to in order to generate ongoing revenue savings.
- (ii) Subject to the conclusion of successful negotiations with a third party, to approve the grant of a lease of the Council's office space within OGS and delegate authority to the Head of Property, Procurement and Health & Safety and the Head of Legal and Democratic Services to finalise the detailed terms and complete the lease.
- (iii) To add in accordance with Financial Procedure Rules a sum of £1,837,000 to the Resources Portfolio Capital programme in 2014/15 to enable the next phase of the accommodation strategy to be implemented.
- (iv) To vire in accordance with Financial Procedure Rules a sum of £742,000 from the Accommodation Strategy Action Programme (ASAP) and £1,095,000 from the Vacation of Marland House schemes within the Resources Portfolio Capital programme to the newly created scheme for the next phase of the accommodation strategy
- (v) To note the revenue under spend of £425,000 as set out in the report and approve the extended scope of this remaining budget to now include spend to support the next phase of the accommodation strategy.
- (vi) To note that the existing authority delegated to the Director of Corporate Services will continue to be applied, to allocate premises related resources (revenue and capital) to enable any works necessary to be delivered to ensure the implementation of this next phase of the Accommodation Strategy.

REASONS FOR THE DECISION

1. To approve the changes to the Accommodation Strategy and put in place appropriate funding and approvals for its ongoing implementation to facilitate future accommodation changes as required.
2. To enable the Council to lease its office space in One Guildhall Square to a third party to enable a further rationalisation of office accommodation to generate an ongoing saving to the council from both a reduction in running costs and an additional rental income.
3. To enable the Council to vacate and dispose of Service Property.

DETAILS OF ANY ALTERNATIVE OPTIONS

Leasing in new office premises is more costly than the proposals set out in this report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None

CONFIRMED AS A TRUE RECORD

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision.

Date: 15 July 2014

Decision Maker: The Cabinet

Proper Officer: Judy Cordell

SCRUTINY

Note: This decision will come in to force at the expiry of 5 working days from the date of publication subject to any review under the Council's Scrutiny "Call-In" provisions.

Call-In Period expires on

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*